

## How to register Online:

You may only register online if your household was created at one of the recreation front desks (Village Park, Wellington Aquatics Complex, or Wellington Community Center). At that time you would have received a **recreation** "household number".

The screenshot shows the Wellington Parks & Recreation website. The header includes the logo for 'THE VILLAGE OF WELLINGTON' and a search bar. The navigation menu is highlighted in green, with 'GOVERNMENT' selected. A sidebar on the left lists various services, with 'Online Registration' highlighted in orange. A blue arrow points to this link with the text 'Click here for registration.' The main content area features a large image of people ziplining, with a text box below it stating: 'Wellington Parks and Recreation offers something for all ages. Each weekend approximately 6,000 people visit our facilities and participate in our programs. Sports Leagues, Festivals, Cultural Events and Community Classes, are all an important part of making Wellington "A Great Hometown."' Below this, there are two columns of links: 'Recreation Programs' (including Classes & Programs, Sports & Athletic Leagues, Swim Lessons, Tennis, Open Gym & Open Play, Program Registration, and Weather & Field Alerts) and 'Parks & Facilities' (including Find a Park, Amphitheater, Wellington Pool, Community Center, Village Park, Tennis Center, and Tiger Shark Cove). At the bottom, there is an 'EVENTS' section with a listing for 'Food Truck Invasion' on 09/10/2015 from 5:00 PM to 9:30 PM. A 'PROGRAM GUIDE' brochure is also visible on the right side of the page.

## Welcome to Online Registration

Welcome Visitors, to the Wellington Parks and Recreation Department's Online Registration system!  
For **Step-by-Step Instructions** on how to use this site: [CLICK HERE](#)

If you are ready to register "Login".

### A Message for First-Time Visitors:

If this is your first time registering for one of our programs you will not be able to register online, however you are welcome to browse as a guest. First-time registrants are required to register in person at the Village Park Gymnasium to establish a household in our system.

**\*\*\*Special Note\*\*\*** Proof of residency in the form of a Driver's License or Utility Bill will be required. Some programs require proof of age in the form of a Birth Certificate. Please see individual program descriptions or flyers for more information, or call us at (561) 791-4005. After registering for the first time, you will be able to use this site for future registrations.

### Stay up to date with Wellington Parks & Recreation!

- [Fall Recreation Program Guide](#) Upcoming events, programs, activities & more!
- [Fall Program Flyers](#) available online!
- [Fall Swim Lessons](#) See the brochure for session times & information!



Find us on Facebook!



Follow us on Twitter!

Questions or concerns? please contact us.



All Activities



Athletics

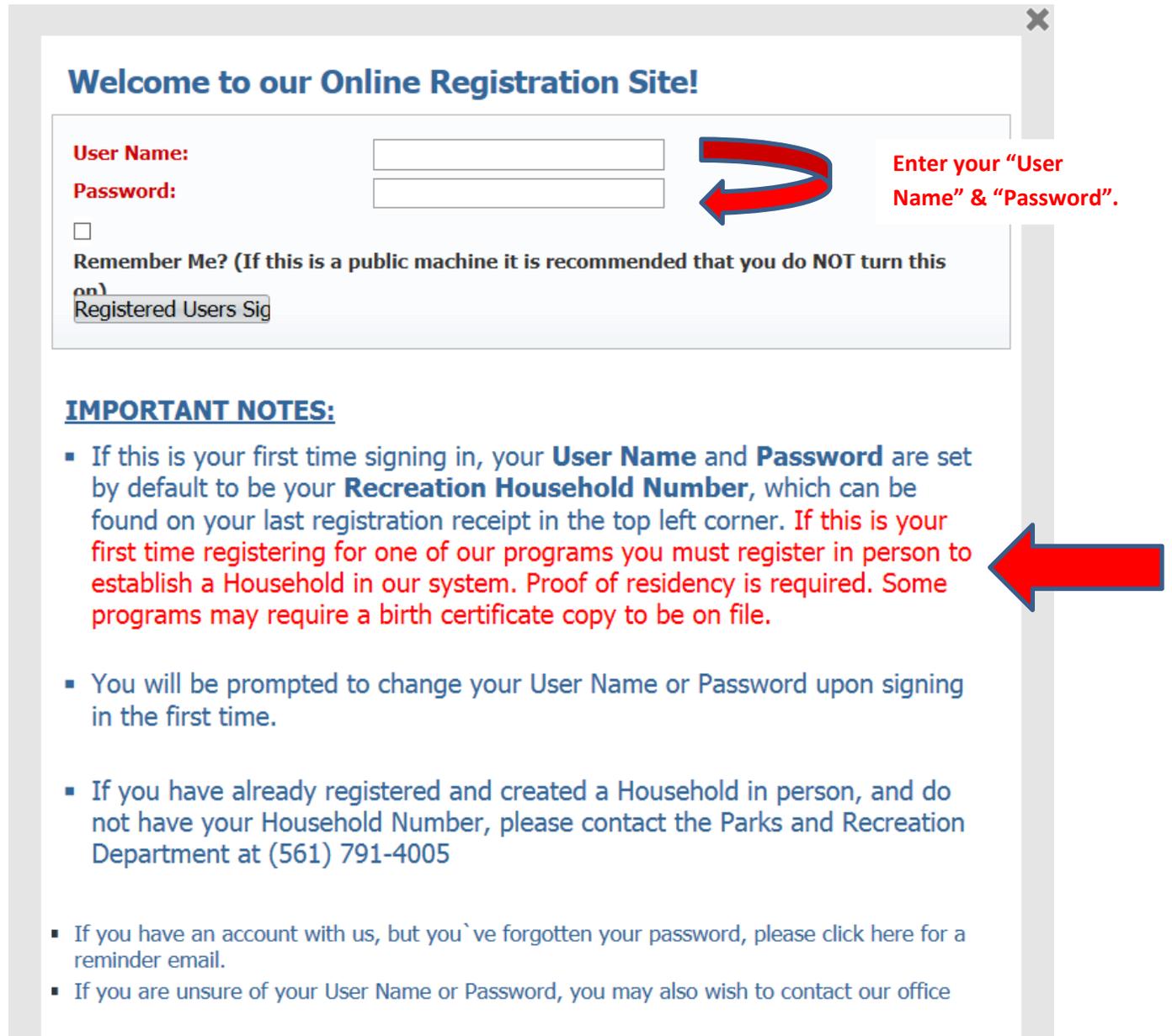


Camps/Academies



Community Programs

In this area you will enter your "User Name" and "Password". If you are doing this for the first time your **recreation** "Household Number" (which you received during the initial in person registration) will be entered for both "User Name" and "Password" this can be found on your last registration receipt in the top left corner.



**Welcome to our Online Registration Site!**

**User Name:**

**Password:**

Remember Me? (If this is a public machine it is recommended that you do NOT turn this on)

[Registered Users Sig](#)

**IMPORTANT NOTES:**

- If this is your first time signing in, your **User Name** and **Password** are set by default to be your **Recreation Household Number**, which can be found on your last registration receipt in the top left corner. **If this is your first time registering for one of our programs you must register in person to establish a Household in our system. Proof of residency is required. Some programs may require a birth certificate copy to be on file.**
- You will be prompted to change your User Name or Password upon signing in the first time.
- If you have already registered and created a Household in person, and do not have your Household Number, please contact the Parks and Recreation Department at (561) 791-4005
- If you have an account with us, but you've forgotten your password, please click here for a reminder email.
- If you are unsure of your User Name or Password, you may also wish to contact our office

Enter your "User Name" & "Password".

**Type:**    
 Aquatics   
 Athletics

**Age:**    
 3 months   
 6 months

**Location:**    
 Amphitheater   
 Tiger Shark Cove Prk

**Activity Number Search:**

**Sort Order:**

Show Search Criteria

## Activity Search Results

Showing: 1 to 277

Total Results: 277

### 110008 - Basketball Boys Training

Two games per week. One practice per week. Season runs: Oct. 2015- Jan 2016  
 Games begin Nov. 07. Division placement depends on age as of Oct. 1, 2015. **Volunteer coaches are needed.** Evaluations will be held at Village Park. Training (Ages 6-8) division will be Tuesday, October 6,6pm. All schedules are subject to change.

Activity	Description	Ages	Dates	Times	Days	Location	Fees	
110008-A1	Basketball Boys Training	6 years to under 9 years	10/06/15-01/30/16	6:00P-10:00P	M-Su	Village Park Gym/Rms	\$85	Available



### 110009 - Basketball Boys Prep

Two games per week. One practice per week. Season runs: Oct. 2015 Jan 2016  
 Games begin Nov. 07. Division placement depends on age as of Oct. 1, 2015. **Volunteer coaches are needed.** Evaluations will be held at Village Park. Prep (Ages 9-10) division will be Monday, October 5 at 6pm. All schedules are subject to change.

Activity	Description	Ages	Dates	Times	Days	Location	Fees	
110009-A1	Basketball Boys Prep	9 years to under 11 years	10/05/15-01/31/16	6:00P-10:00P	M-Su	Village Park Gym/Rms	\$85	Available



### 110010 - Basketball Boys Junior

Two games per week. One practice per week. Season runs: Oct. 2015- Jan 2016  
 Games begin Nov. 07. Division placement depends on age as of Oct. 1, 2015. **Volunteer coaches are needed.** Evaluations will be held at Village Park. Junior (Ages 11-12) division will be Wednesday, October 07 at 6pm. All schedules are subject to change.

Activity	Description	Ages	Dates	Times	Days	Location	Fees	
110010-A1	Basketball B Junior	11 years to under 13 years	10/07/15-01/31/16	6:00P-12:00A	M-Su	Village Park Gym/Rms	\$85	Available



Basketball Boys Training (110008-A1), Basketball Boys Prep (110009-A1), Basketball B Junior (110010-A1)

If you wish to register for an activity make sure you have clicked on the wheel of the shopping cart. It will turn red. If you wish to register for more than one program click the shopping cart wheels before you click on "Enroll Now"

This sample household has six members.

Click on the box for the correct participant for the activity.

The two members who are to be registered have check marks next to the activity.

### Activity Registration

<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)	<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)	<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)
<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input checked="" type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)	<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)	<b>Activities for Enrollment:</b> <input type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)
<b>Activities for Enrollment:</b> <input checked="" type="checkbox"/> Basketball Bobs Training - (110008- <input type="checkbox"/> Basketball Bobs Prep - (110009-A1) <input type="checkbox"/> Basketball B Junior - (110010-A1)	<b>How did you find out about this class?</b> <input type="text" value="Flyer"/>	
<input type="button" value="Add to Cart"/>	<input type="button" value="Clear Form"/>	<input type="button" value="Back to Search"/>



The question has been answered by pulling down the arrow and choosing the correct response.

Once everything is done click on "Add to Cart".



A Great Hometown...  
**Let Us Show You!**

## ACTIVITY WAIVER

**Please read carefully and answer below**

Participant: [REDACTED]  
Class List: 110009-A1: Basketball Boys Prep (10/05/15-01/31/16)

NOTE: IF YOUR CHILD HAS A MEDICAL CONDITION, IT IS YOUR RESPONSIBILITY TO INFORM THE COACH/INSTRUCTOR. I/We understand that a true copy of the registrant's birth certificate shall become the property of Wellington Parks & Recreation at the time of registration. I/We, as parents or guardians, agree to return all equipment issued or pay for the replacement thereof. I/We release from responsibility any person transporting the registrant to or from activities. I/We understand that participation can involve many RISKS and INJURIES, including, but not limited to, death, serious neck and spinal injuries and other serious injuries or impairment to the body. The Wellington Parks and Recreation Department does not carry medical or accident insurance for program participants. I/We understand that I/we are responsible for any medical bills resulting from participation in Wellington Parks & Recreation programs. I/We give consent for medical treatment at the nearest hospital, doctor or medical facility. I/We understand that insurance is the patient/guardian's responsibility. In consideration of the permission granted by the Village of Wellington Parks & Recreation to participate in these activities, I/we hereby release the Village of Wellington, its agents and employees, from all actions, causes of action, loss or damage, claims or demands of any kind and nature whatsoever which may arise by or in connection with participation or participation of my child/ward in activities related to Recreation Department Programs, which I, my heirs, estate, executors, administrators or assignees and for all members of my family, may have against Wellington Parks & Recreation and other above-described parties for all personal injuries known or unknown which I have incurred or may incur by participating in the program above. I/We give permission for Wellington Parks & Recreation to use the participant and photograph for publicity purposes. I/We the undersigned, have read this release and understand all its terms. I/We execute it voluntarily and with full knowledge of its significance.

X \_\_\_\_\_

Printed name and Signature of Parent(s) or Legal Guardian(s) Date  
PLEASE SIGN ABOVE

Here you will "Agree" or "Disagree" after reading the waiver. **IF you "Disagree" the registration process will not continue.**

**Activity: 110009-A1 (Basketball Boys Prep)**

**Activity Registration Questions**

**Has this child played before**

**You will be contacted if you'd like to be:**

**How did you hear about the program?**

Tip: \* Hold Ctrl Key To Select Multiple Items



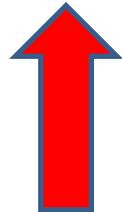
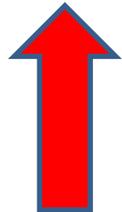
**REQUIRED DATA \***



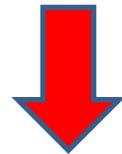
Once you have finished answering the questions and you have all the enrollments in your "Shopping Cart" click on "Proceed to Checkout" or "Continue Shopping" if you have decided to enroll for more programs.

**Your Shopping Cart:**

Enrollee	Description	Activity	Section	Status	Total Fees	Remove?
James	Basketball Boys Prep (10/5/15-1/31/16)	110009	A1	Enrolled	\$ 85.00	
Add a Note or Info for Staff: Referral: Flyer						
<b>Grand Total Fees Due</b>					<b>\$ 85.00</b>	



Or you can "continue shopping"



Or you may "remove" if you changed your mind.

Now you are starting the "Checkout"

## Begin Checkout

Summary of Charges	
New Charges In Shopping Cart:	\$ 85.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 85.00
Minimum Amount Due Today:	\$ 85.00
Maximum Amount Due today:	\$ 85.00

The Following Information is Required to Complete Your Transaction	
Amount To Be Paid Today:	<input type="text" value="\$ 85.00"/>
Using This Credit Card:	<input type="text" value="Select a Payment Method"/>

**Pull down to select**

Billing Information		
First Name:	<input type="text"/>	<input type="text" value="The First Name is a required field. Please enter it for Family Member"/>
Last Name:	<input type="text"/>	<input type="text" value="The Last Name is a required field. Please enter it for Family Member"/>
Address:	<input type="text"/>	<input type="text" value="The Address is a required field. Please enter the mailing and/or street address."/>
	<input type="text"/>	
City:	<input type="text"/>	<input type="text" value="The City is a required field. Please enter the city."/>
State:	<input type="text"/>	<input type="text" value="The State is a required field. Please enter the State."/>
Postal/Zip Code:	<input type="text"/>	<input type="text" value="The Postal/Zip Code is a required field. Please enter Postal/Zip Code."/>
Home Phone w/area code:	<input type="text"/>	
Email:	<input type="text"/>	<input type="text" value="The email is a required field. Please enter an email address."/>
Reenter Email:	<input type="text"/>	<input type="text" value="Please reenter your email address so that it matches the previously filled in email address."/>

Click `Continue` to begin the payment authorization process and generate a confirmation receipt.

Once it is all filled out "Continue" to make payment.

Or you can go "Back to Shopping Cart" to remove the registration or continue shopping.

If you "Continue" please follow the instructions on the next WebTrac screen for payment.

Don't forget to fill out all the information needed for the payment.

Amount to be charged: **\$85.00**

Please Enter Your Billing Information Below:

Required fields are marked with an asterisk (\*).

**NOTICE:** It is the policy of Plug & Pay Technologies, Inc. to respect the privacy of its customers and the people doing business through its service. As such all information presented here WILL NOT be sold or distributed to any party other than the merchant you have currently elected to do business with.

Name:\*

Billing Address:\*

Line 2:

City:\*

State/Province:\*

International Province:

ZipCode/Postal Code:\*

Country:

Card Type:  

Credit Card #:\*

Exp. Date:\*

Email Address:\*

[Privacy & Security Policy](#)



**Don't forget to fill out all the information needed.**