



12300 West Forest Hill Boulevard Wellington, FL 33414 Phone:
(561) 753-2430 Fax: 561-91-4045 www.wellingtonfl.gov

SINGLE FAMILY RESIDENCE

ADDRESS: _____

- 1. One (1) site plan drawn to scale **and/or** one (1) signed and sealed survey, showing existing and proposed structures, dimensions from all property lines, use of adjoining properties, driveway(s), swales, floodzones and grades for drainage. See site plan checklist.
- 2. Building Permit Application (completed, signed and notarized).
- 3. Owner/Builder Affidavit & Disclosure Statement (copy of warranty deed), if applicable.
- 4. One (1) set of signed and sealed building plans drawn to scale (not larger than 24"X36"; larger plans will not be accepted) containing:
 - a) Floor plans, Foundation plans, wall & beam plans with structural information, square footage and construction type.
 - b) Electrical plan (to include layout, service size, location and load calculation).
 - c) Plumbing/Natural Gas-Flat line layout plans and equipment schedule. L.P.Gas-Separate Permit Required.
 - d) Mechanical-Layout and equipment schedule.
 - e) Front, side and rear elevations.
 - f) Egress window schedule with clear opening dimensions and clear areas.
 - g) Typical wall section(s) and details of structural components.
 - h) Structural Roof Plan including connectors gravity & uplift loads for trusses and beams.
 - i) Door & window schedule including product name and model. Supply all product approvals if not on file by the developer.
 - j) Wind pressures on all openings must be indicated on the plans. Provide all uplifts also.
- 5. One (1) set of completed, signed Florida Energy Calculation Forms and Manual "J" load calculations.
- 6. Submit the same number of the signed and sealed Design Certification for Building Code/Windload Compliance as the plans submitted.
- 7. Vegetation Removal Permit-NO FEE, if submitted with building plans.
- 8. New construction shall have the floor elevation indicated on the plans to one of the following requirements: Minimum is 18 inches above the crown of the road. At or above the FIRM or 24" above Septic. Approved paving & drainage plan. Other outside agencies such as the Health Department. Obtain permits for Septic System directly from the Health Department & provide to VOW.
- 9. Landscaping showing conformance to requirements.
- 10. Wellington's New Construction Form.
- 11. Roof Tile or Shingle Checklist. Provide Product Approvals.
- 12. Certified paving & drainage plan must be on file (if applicable).
- 13. Please indicate the water meter size needed for Residential Water & Wastewater Capacity Fees.
- 14. Certified Copy of Notice of Commencement-needed prior to scheduling the first inspection.
- 15. Elevation Certificate (for flood zone "AO") section A, B & E.

A Wellington Building Permit does not assure compliance with your Homeowners Association's rules, regulations and/or deed restrictions. We advise you to obtain approval from your Homeowners Association before improving your property.

Signature _____

Date _____

Print Name _____



CODES ADOPTED BY WELLINGTON EFFECTIVE JUNE 30, 2015

The following codes as amended by Wellington are enforced within Wellington limits:

1. The Florida Building Code 5th Edition
 - a. Building
 - b. Accessibility
 - c. Residential
 - d. Existing Building
 - e. Plumbing
 - f. Fuel Gas
 - g. Mechanical
 - h. Energy Conservation
2. Florida Fire Prevention Code 5th Edition with Local Amendments (effective 01/01/2015).
3. International Property Maintenance Code, 2015 edition as published by the International Code Council, Inc (effective 02/09/2016).
4. The 2011 edition of the National Electrical Code.
5. Know the Florida Litter Law. Florida Statutes 403.413 commercial illegal dumping is a 3rd degree felony, which can be punishable by imprisonment, fines, and forfeiture of equipment and civil penalties.
6. Anyone planning to do excavation work must notify the one-call "Call Sunshine" Notification Center at 1-800-432-4770 prior to any excavation work being done in order to prevent underground damage. Florida Statute 556.