

## MINUTES

### CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS

July 9,, 2012

7:00p.m.

Wellington City Hall  
12300 Forest Hill Blvd.  
Wellington, FL 33414

Pursuant to the foregoing notice, a meeting of the Construction Board of Adjustments and Appeals was held on Monday, July 9, 2012, commencing at 7:00 p.m. at Wellington City Hall, 12300 Forest Hill Blvd, Wellington, FL 33414.

#### I. CALL TO ORDER

Mr. Jeff Kurtz, Village Attorney, called the meeting to order at 7:00 p.m.

#### II. ROLL CALL

Ms. Norma Arce called the Roll. Board members present were: Damon Robling, Diane Patterson John Whitehead Chris Yurick and William Dunn Staff members presents: Jacek Tomasik and Jeffrey S. Kurtz, Esq., Village Attorney.

#### III. INTRODUCTION

Mr. Kurtz announced that the first item on the Agenda was the election of the Chair and Vice Chair. He asked the Board members to introduce themselves and to give a brief introduction of their background. Mr. Kurtz noted that the Board was comprised of entirely new members with the exception of Mr. Robling. At this time, those present briefly introduced themselves.

#### IV. ELECTION OF CHAIR AND VICE CHAIR

Mr. Kurtz introduced the item and asked for nominations from the Board for the Chair.

##### Election of Chair

**A motion was made by Mr. William Dunn and unanimously passed (4-0) electing Damon Robling as the Board's Chair.**

At this point, the meeting was turned over to Damon Robling

##### Election of Vice Chair

A motion was made by Ms. Diane Patterson and unanimously passed (4-0) electing Mr. William Dunn as the Board's Vice Chair.

V. OLD BUSINESS – None

VI. NEW BUSINESS

**A. RULES AND PROCEDURES OF THE CONSTRUCTION BOARD**

A brief overview of the power and duties, qualifications, meetings, quorum and required vote of the Board was presented by Mr. Jacek Tomasiak and Mr. Jeff Kurtz.

VII. **STAFF COMMITTEES** Hearing date has been scheduled for Tuesday, July 17th, 2012 at 6:30 p.m.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

**Approved:**

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**Damon Robling Chair**

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**Gloria Enea, Recording Secretary**