



BEAUTIFUL WELLINGTON GRANT TIER IV 2015 / 2016 Application Package

GRANTS AVAILABLE

Wellington property owners can apply for a matching grant to make beautification improvements to their homes with up to \$1,500 available per address. These funds require a minimum 50% match in monies by the applicant with favorable consideration given in the evaluation process to applicants providing matching funds in excess of 50%.

ELIGIBLE APPLICANTS

Properties must be located within Wellington's municipal boundaries in one of the neighborhoods listed below and have not awarded a Beautiful Wellington Grant Tier IV within the last 12 months. If applying for improvements to attached homes, applicants must be making uniform improvements to ALL homes (ex. in a quadplex all four homes must be receiving uniform improvements). Pressure washing projects are exempt from this requirement.

- Folkestone/Yarmouth
- Goldenrod
- The 12th Fairway/White Pine
- Hawthorne
- Periwinkle
- Riverside
- Westhampton
- Guilford Villas
- Montauk Village
- Sturbridge
- Staghorn/Mulberry
- Active Neighborhood Watches

Active neighborhood watch members throughout Wellington are also eligible for this grant opportunity. A neighborhood watch is considered active if in existence for at least 6 months with at least 8 regularly attending members. Individual members must have attended a minimum of 2 meetings within the last year to qualify.

ELIGIBLE PROJECT CRITERIA

1. Exterior Painting & Pressure Washing
 - Paint color must be from Wellington's approved color palette
2. Aesthetic-Based Landscaping
 - Examples include installation of hedges along parking pad, sod, trees
 - Must use native, drought resistant vegetation
 - Includes costs related to removal and installation
3. Installation of Irrigation to Maintain Vegetation
4. Minor Façade Repairs
 - Examples include trim repair, removal, and replacement; T1-11 siding repair, removal, and replacement and associated costs
 - Excludes lighting & electrical work
5. Driveway/Parking Pad & Walkway Repair or Replacement
 - Priority is given to eliminating safety concerns (tripping hazards)



APPLICATION REQUIREMENTS / PROCESS

APPLICATION PROCESS

Applications for Beautiful Wellington Grant Tier IV shall be submitted by a Wellington property owner, Homeowners Association, or Condominium Association. **This is a reimbursable grant and applicants are required to apply for, and be awarded, grant approval *before* making any improvements.** Exceptions will be granted on a case by case basis for those applicants that completed the improvements in order to correct a code violation or at the discretion of the Village Manager or designee.

Applications will be presented by Community Services to the Code Compliance Manager and the Building Official or any of their appointees. These reviews will alert staff to any ongoing liens, fines, or other issues associated with the property and shall determine the technical and financial feasibility and sufficiency of the applications on a case-by-case basis. Final approval will be made by the Village Manager or designee.

FUNDING SOURCE

Funds for this program are allocated in Wellington's Community Services Office, and are subject to approval each year by Wellington Council.

GRANT PROGRAM TIMELINE

Grant applications will be accepted on a rolling basis. The Wellington review committee will meet every month on or about the 15th. Once Wellington completes the review and approval process staff will notify all applicants of the status of the grant.

AWARD NOTICES

Following review, applicants will receive written notice of the final determination and may be requested to revise the project scope and/or budget before an award is made. **If approved, reimbursement instructions and documentation will be provided and the applicant will have 90 days to complete the project and seek reimbursement.** Any request for an extension must be received in writing by the Community Services department for review and approval by the Village Manager or designee.

PAYMENT OF GRANT FUNDS AND PROJECT MONITORING

PAYMENT OF GRANT FUNDS

This is a reimbursable grant with payment made to property owners upon completion of the project. To receive reimbursement, applicants must submit itemized receipts or invoices listing all materials/services purchased in association the approved scope of the project. Proof of payment for all materials/services purchased must also be submitted in the form of cancelled checks, money order receipts, bank check receipts, or credit card statements/receipts; we do not accept invoices paid in cash. **REIMBURSEMENT WILL NOT BE PROCESSED WITHOUT PROPER DOCUMENTATION.**

Any changes to the scope of the project post award must be submitted via a Proposed Change of Scope form to the Community Services Department. These changes are subject to review and approval by the Village Manager or designee. Any changes in scope that have not been reviewed and approved by the Village Manager or designee may not be eligible for reimbursement.



For larger, group or community-based applications payment may be made directly to contractors or suppliers at the discretion of the Village Manager or designee.

PROJECT MONITORING

Project monitoring may include periodic inspections and post-audits by Wellington staff. Lack of regular maintenance or upkeep of items within the scope of the project may result in a delay in reimbursement and/or a Code Compliance violation.

LIST OF RECOMMENDED VEGETATION FOR BEAUTIFICATION PROJECTS

Shrubs for Low Height Installation (ex. Parking Pads)	Shrubs for Medium Height Installation (ex. Against Homes, Backyards)
Arboricola Trinette	Cocoplum
Mamey Croton	Dwarf Firebush
Green Island Ficus	Pittosporum
Dwarf Podocarpus	Podocarpus
Cocoplum	Arboricola Trinette

Note: This list is not exhaustive of all approved vegetation. Other comparable native, drought resistant species may be substituted at the discretion of the Village Manager or designee.



Beautiful Wellington Grant Tier IV Documentation Requirements & Checklist

1. Completed application form
 - a. Certification and waiver of privacy signed and dated
2. Proof of eligibility (at least one must apply)
 - a. Pre-approved neighborhood
(See attached map)_____
 - b. Neighborhood watch (watch group name/area):_____
 - i. Proof of 6 month milestone (first meeting date):_____
 - ii. Proof of participation (sign in sheet, etc.):_____
3. Proof of ownership
 - a. Proof provided (circle one):

<input type="checkbox"/> Property Appraiser	<input type="checkbox"/> Tax Documentation	<input type="checkbox"/> Deed	<input type="checkbox"/> Other:_____
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4. Proof of rental license or business tax receipt, if applicable
 - a. Not applicable
5. Description of work to be completed with costs (Estimate, invoice, receipts, etc. Be sure that the project scope and anticipated cost of the project are clear.)
6. Color photos of area to be improved
7. Aerial map showing where improvements are to be made. (Ex. Google Maps, etc.- Please be sure to mark where improvements will be made; this is vital for landscaping projects.)
8. Documentation from Wellington Code Compliance, if applicable

A staff review of the application will verify that **all required documentation is present and any incomplete applications will be returned.**



Beautiful Wellington Grant Tier IV

**Program Application
1092 Wellington Trace
Wellington, FL 33414
561-791-4796**

Property Owner Name: _____

Contact Name (if different): _____

Mailing Address: _____

Property Address(es) (if different): _____

Number of Units Being Applied For: _____

Phone Number: _____

Email: _____

Please describe the proposed improvements to the residence(s):

Will the grant funds be used to correct a code violation? Yes No



Certification and Waiver of Privacy

The applicant(s) certifies that all information presented in this application, and all of the information furnished in support of the application, is given for the purpose obtaining a grant under the Beautiful Wellington Grant Tier IV Program, and it is true and complete to the best of the applicant(s) knowledge and belief. The applicant(s) further certifies that he/she is aware of the fact that he/she can be penalized by fine and/or imprisonment for making false statements or presenting false information.

I hereby waive my rights under the privacy and confidentiality provision act, and give my/our consent to the Village of Wellington, its agents and contractors to examine any confidential information given herein. I further grant permission, and authorize any bank, employer or other public or private agency to disclose information deemed necessary to complete this application.

Applicant/Property Owner:

Signature

Signature

Print Name

Print Name

Date

Date



Planning, Zoning & Building Department

12300 Forest Hill Blvd, Wellington, FL 33414 (561) 791-4000 EMAIL ADDRESS: pzapplications@wellingtonfl.gov

Residential and Commercial Paint - Roof and Driveway Form

Two (2) sets of paint samples, including manufacturer name, color and number are required to be submitted with the permit application for any of the following structures. Any changes to the approved colors or materials require Zoning approval.

Single Family [] Duplex [] Multi-Family [] Accessory Building/Structure [] Addition [] Non-Residential []

1. Exterior wall surface material is: . Propose Paint Color Manufacturer:
Proposed exterior wall color and #:
Proposed Accent/Trim color and #:
Proposed Front Door color and #:
Proposed Garage Door color and #:

As selected from the approved materials schedule and color chart as adopted by the Architectural Review Board. Please provide color samples for exterior walls, trim and doors. []

2. Roof material is: Proposed roof color and #: as
selected from the approved materials schedule and color chart as adopted by the Architectural Review Board. []

3. Driveway material is: Proposed driveway color and #: as
selected from the approved materials schedule and color chart as adopted by the Architectural Review Board. []

AFFIDAVIT OF COMPLIANCE

Wellington will issue a building permit provided that the structure meets the above stipulated requirements and other requirements set forth in the ordinances and regulations promulgated by Wellington. The issuance of a permit shall not be construed to mean that the project is in conformance with any specific deed restrictions or restrictive covenants that may be applicable to the property. Wellington will not consult private Homeowner Associations prior to issuing a permit. The applicant, and not Wellington, is responsible for determining whether any private deed restrictions exist and whether the project is in conformance with such restrictions. I have read and understand the above regulations and do hereby covenant and agree that the plans submitted conform to these requirements and construction will proceed according to the aforesaid stipulations. I further understand that any violation of the stipulations may result in a permit denial, a stop work order being issued, or code enforcement action being initiated.

Owner Name: Home Phone:

Property Address: Work Phone:

E-Mail Address: Fax Number:

Subdivision: Lot: Block:

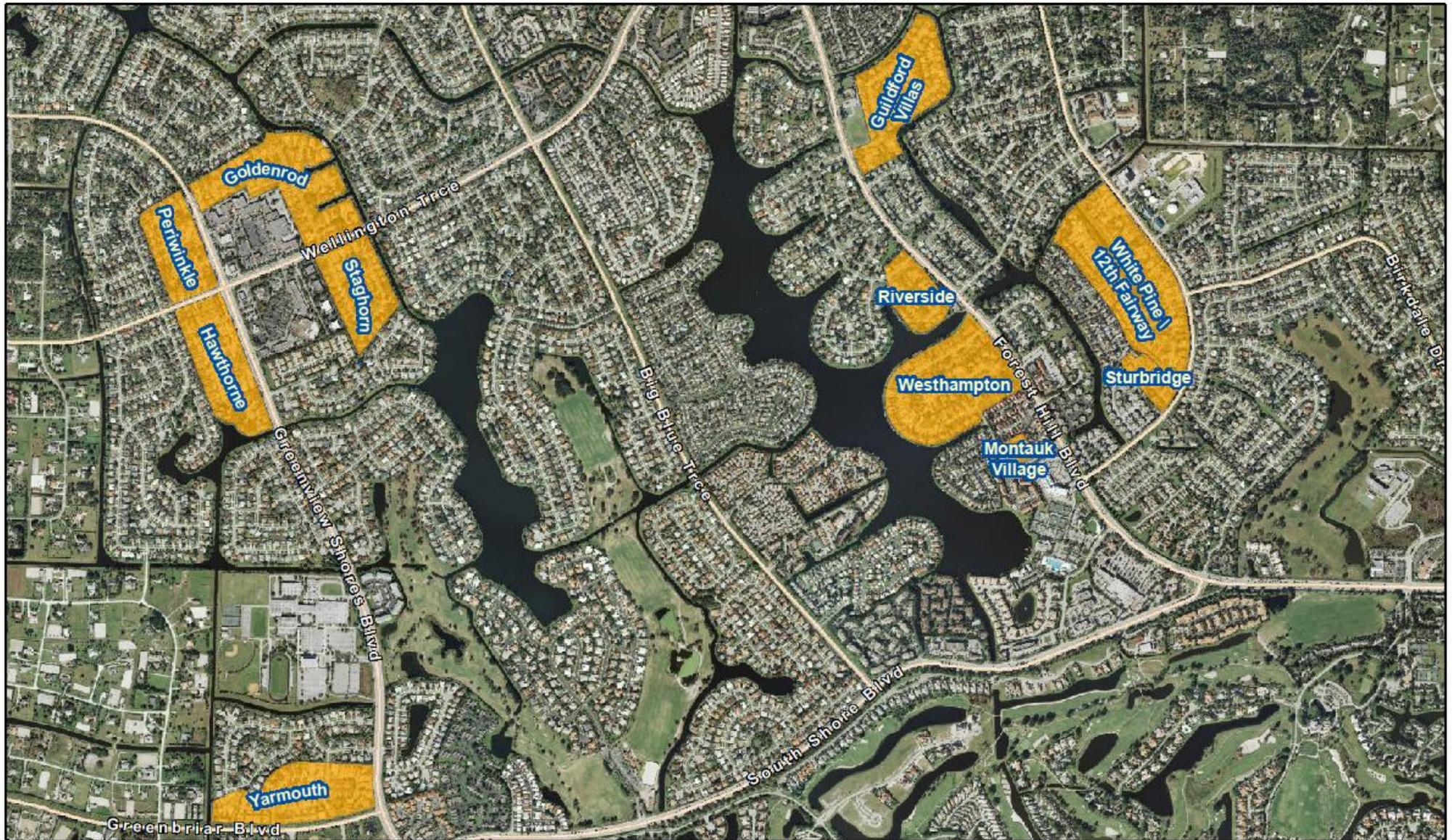
Applicant/Owner Signature:

STAFF USE ONLY

[] APPROVAL [] DENIED Permit No. _____

Planning & Zoning Staff Signature

Date



Wellington • 12300 Forest Hill Blvd • Wellington, FL 33414 • 681.791.4000 • www.wellingtonfl.gov

000000	DATE	11/16/2024
1	DRAWN	Your name
1	SCALE	Not To Scale
1	INSPECTED	Requester Name
1	APPROVED	See Map, LEGEND



**Beautiful Wellington Grant
Tier IV**



Eligible Areas

