



Private Events

AT THE WELLINGTON COMMUNITY CENTER





Grande Ballroom



Welcome

Thank you for considering the Wellington Community Center as a venue for your special event! The Community Center offers a variety of room options and amenities, suitable for anything from a small private function or business meeting, to a large wedding or corporate event.

Banquets & Receptions

Grande Ballroom (4350 sq. ft.)

Perfect for a larger wedding or event, this room allows exclusive access to the veranda upper deck, providing for dramatic sunset views over Lake Wellington. The Grande Ballroom holds up to 250 guests depending on additional amenities available for reservation including, but not limited to, a portable stage, dance floor, cake table, bar(s), podium, and buffet style tables.

Lake View Room (2900 sq. ft.)

This expansive lower level ballroom can be used as one large room for an average sized event with a 160 person room capacity, or it can be divided into two smaller rooms to accommodate a smaller event, such as a shower or business-style meeting. This room allows for easy access to the downstairs back patio, perfectly suited for an evening or morning cocktail reception.



Our two largest rooms have access to the upper or lower kitchen, which is equipped with refrigeration, warming ovens, prep tables, ice machines, utility sinks, and more. Kitchens are only able to be used by a licensed caterer for parties of any kind.



Lake View West



2nd Floor Lobby

Events & Meetings

Panther Meeting Room (927 sq. ft.)

This carpeted room is perfect for small showers and other small private parties or meetings. Room capacity is approx. 55

Sailfish Meeting Room (715 sq. ft.)

This carpeted room also serves for small events such as meetings and seminars. Room capacity is approx. 35

Polo Conference Room (561 sq. ft.)

This room features seminar tables, large TV displays with DVD access, and striking views of Lake Wellington. Room capacity is approx. 25

Everglades Room (686 sq. ft.)

An arts and crafts room that can be used for small parties, it features a sink and counter for easy clean-up. Room capacity is approx. 35

Room Rates

All rates listed are hourly unless otherwise noted. For non-profits, the resident rate applies. For all other organizations, the non-resident rate applies.

<u>Grande Ballroom</u>	Resident	Non-Resident
Peak (Friday – Sunday)	\$180	\$250
Monday – Thursday	\$150	\$180
Green Room	\$25	\$25
Security Deposit \$1000		

<u>Lake View Room</u>	Resident	Non-Resident
Peak (Friday – Sunday)	\$150	\$200
Monday – Thursday	\$130	\$160
Security Deposit \$750		
Patio Rental \$100		

<u>Lake View East / West</u>	Resident	Non-Resident
Peak (Friday – Sunday)	\$75	\$100
Monday – Thursday	\$65	\$80
Security Deposit \$500		

<u>Event/Meeting Rooms</u>	Resident	Non-Resident
Panther Meeting Room	\$60	\$70
Sailfish Meeting Room	\$50	\$60
Everglades Room	\$50	\$60
Fitness Room	\$40	\$50
Polo Conference Room	\$30	\$40

Above rates include peak and non-peak hours.

Additional Amenities & Rates

Portable Stage	\$250 flat fee
Portable Dance Floor	\$250 flat fee
Gazebo	\$100 per hour
Security (PBSO)	Contracted rate (4hr min.)

All rental fees are subject to a 7% sales tax. No sales tax for staff costs. All pricing includes tables, chairs, and room setup.



Lake Wellington Gazebo at Sunset



Approved Vendors

Make your planning easy with Wellington's Approved Vendors list! Vendors on this list have met Wellington's requirements for providing special event services in our facilities. Visit us online for more information.



360° Online Tour

Explore the Wellington Community Center from the comfort of your own home, with our 360° Virtual Tour! Visit the Rooms and Reservations page at wellingtonfl.gov/CommunityCenter to see more!

Thank You

Thank you for taking the time to learn more about the Wellington Community Center.

What next? Visit us online to submit a Room Reservation Request, or schedule an appointment by contacting Debbie Liquori at (561) 791-4782.